

MINUTES
CITY OF EDINA MINNESOTA
ENERGY & ENVIRONMENT COMMISSION
EDINA CITY HALL COMMUNITY ROOM
Thurs., March 08, 2012
7:00 PM

I. CALL TO ORDER 7:03 p.m.

II. ROLL CALL Answering Roll Call was Members Gubrud, Heer, Kostuch, Rudnicki, Sierks, Thompson, and Chair Latham.

Late Arrival: Risser and Zarrin

Absent: Gupta, Jennings, Paterlini

Staff Present: Karen Kurt and Rebecca Foster

III. APPROVAL OF MEETING AGENDA Agenda was approved as written.

IV. ADOPTION OF CONSENT AGENDA

V. COMMUNITY COMMENT

VI. REPORTS AND RECOMMENDATIONS

A. Working Group Membership – Sarah Zarrin was added to the Education and Outreach Working Group

B. Bylaw Revision Committee. Chair Latham asked if there were any changes to the Bylaws that were presented at last month's meeting and thanked Ms. Kurt for her revisions.

Motion made by Member Gubrud and seconded by Member Rudnicki to approve the Energy & Environment Commission Bylaws as presented and without changes. Motion carried unanimously.

C. EEC annual activity calendar. Chair Latham reviewed the EEC annual calendar with Commissioners.

D. Recycling & Solid Waste WG

1. Residential Recycling RFP. Chair Latham gave an update on the Allied MRF, Waste Management MRF and Randy's MRF facilities that she toured.
2. Revised RFP process for all city RFP's. Chair Latham gave an update on how the scoring process is done on a RFP within the city. In the future RFP scoring will be done by City staff and consultants without any commissioners or working group members.
3. City Park Recycling Bin Task Force. Chair Latham discussed the revisions she made to the Edina Park Recycling Bin Sponsorship Form.

Motion made by Member Kostuch and seconded by Member Zarrin to approve the Edina Park Recycling Bin Sponsorship Form. Motion carried unanimously.

E. Energy WG

1. Solar panel project. Ms. Kurt gave an update on the installation of the project, which will not be operational until inspected.
2. Solar/wind ordinance amendments. Cary Teague, Planning Director, is currently reviewing the ordinance.
3. PACE/EEEP commercial energy district update. Only one business has taken advantage of this program.

F. Air Quality WG Report. Commissioner Risser invited the Air Quality Working Group members to join the Water Quality Working Group due to its temporarily deactivation.

1. Drive Through City Code Amendments – No report
 2. No Idling sign pilot project. The Traffic Safety Committee is reviewing the sign installation and specifications of purchase.
- G. Education Outreach Working Group Report. Member Thompson invited EEC Members to the Sustainable Communities Conference March 24th at United Methodist Church to talk about Edina's Green Step Cities.

Member Gubrud updated the Earth Day Proclamation to April 22nd.

Motion made by Member Gubrud and seconded by Member Zarrin to approve the Earth Day Proclamation to be presented at the April 3rd City Council meeting. Motion carried unanimously.

1. April 19 2012 educational program. Member Zarrin gave an update about the Dr. Jonathan Foley Dialogue. Member Zarrin will contact Ms. Kurt to have the City create an EEC flyer for the event.

Motion made by Member Heer and seconded by Member Sierks to increase the planning budget for the event by \$250 to provide food. Motion carried unanimously.

2. Policies are needed for educational programs. Chair Latham presented a draft Event Planning Policy and Guidelines for the EEC.
 3. Proposed Eco Film at Centennial Lakes – No Report
- H. Water Quality WG. Member Risser is looking for direction from City Council on what projects should be implemented this year from the EEC Work Plan that was presented to Council at the Work Session. Ms. Kurt gave an update on the vacant EEC staff liaison and a new staff position that'll help with Water Quality within the Engineering Dept.
- I. May Term Intern. Member Thompson said there are three students waiting approval to help with Education and Outreach in schools on the Go Green Principals and Energy Efficiency.
- J. April 23 Volunteer Recognition nominee proposals. Member Thompson will ask the Faith Community for a nominee and he will prepare the nominee's application plus introduce EEC's nominee at the April 23 event. EEC will pay the \$20 dinner fee for both the nominee and their introducer (Paul Thompson).
- K. EEC 4th of July parade unit. Member Gubrud will complete an application to have the Home Energy Squad unit and hand out Tolby wall plates within the parade.
- L. Update of EEC Website. The topic was tabled.
- M. Commissioner Training Program. Ms. Kurt presented a Member Orientation about Edina's Boards and Commissions.

VII. CORRESPONDENCE & PETITIONS

VIII. CHAIR AND COMMISSION MEMBER COMMENTS

- A. Officer elections. No one has yet volunteered to be Chair for 2012, instead, three members volunteered to each serve one quarter starting in summer. There will be two acting chairs for the spring quarter. Ms. Kurt strongly encouraged Members to become a Chair since they are an appointed body to the Council and to ease communication with the staff liaison. The EEC is concerned about the Council's two year term limits for the Chair.
- B. Press release soliciting Working Group Members was sent to the Sun Current by the Communications Dept. on 2-17-12

IX. STAFF COMMENTS

A. Karen Kurt

1. Report Feb. No report on the EEC budget.
2. Green Corps Intern. Chair Latham said the PCA is offering an intern again, but the EEC decided to not participate due to not having a staff liaison available to supervise the Intern.

There being no further business on the Commission Agenda, Chair Latham declared the meeting adjourned at 9:33p.m.

Motion made by Member Gubrud and seconded by Member Thompson to adjourn meeting. Motion carried unanimously.

Respectfully submitted,

Rebecca Foster
GIS Administrator